



Base Metals Center Pipeline 24-15

December 5, 2024

To: Customhouse Brokers, Importers and Others Concerned

Subject: 2025 Annual Permit User Fee

ANNUAL PERMIT USER FEE

The annual Customs Broker permit user fee for the 2025 calendar year is due no later than January 31, 2025, as published in the Federal Register on Friday, November 22, 2024. The Federal Register Notice can be found on the Federal Register website: [FRN Link](#)

The fee for the 2025 calendar year is \$180.57 and should be paid via the eCBP portal. CBP will begin accepting online submissions of the 2025 annual permit user fees via the eCBP Portal on December 2, 2024. CBP encourages customs brokers to pay the annual Customs broker permit user fee electronically via the eCBP portal. However, customs brokers may still submit the fee at the processing Center location through which the license was issued, in accordance with the remittance procedures in 19 CFR 24.22(i).

Customs brokers can access the eCBP portal here: [eCBP Portal Link](#). First time eCBP users will need to create a login.gov account.

Instructions and training resources, such as user and quick reference guides, for Customs brokers on how to create a Login.gov account and how to use the eCBP portal can be found at: [eCBP Broker Instruction and Training Resources](#) and in this informative flyer: [eCBP 2025 Annual Permit User Fees](#).

The annual permit user fee will only be collected for active national permits. Failure to make the payment deadline can result in permit revocation. If any broker fails to pay the fee by the due date, the Base Metals Center Director will notify the broker in writing of failure to pay and revoke the permit to operate. This notice shall constitute revocation of the permit.

A broker whose permit has been revoked may reapply for a permit but will be required to pay the \$100.00 application fee as identified in 19 CFR 111.96 (b) in addition to the annual user fee. If the broker reapplies within a reasonable time after revocation of the permit, the Center Director may issue a permit without regard to the provisions of 19 CFR 111.19 (e).

Please address any correspondence or questions regarding the annual permit fee as indicated below:

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NEW ORLEANS

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Sincerely,

For Augustine Moore
Director
Base Metals Center
U. S. Customs and Border Protection