

# Southern Currents



## Notice to the Area Port of New Orleans Trade Community

**Date:** December 4, 2023

**No:** 24-009

### **SUBJECT: Tri-Port Marine Desk Operating Hours**

Please note the below operating hours for each of the Tri-Port Marine Desks for in person transactions. Appointments are required for all in-person transactions, to include paper entrances/clearances, and check and complete manifest drop off.

#### **New Orleans**

- Monday-Friday, 0800-1500
- Saturday-Sunday, 1200-1400
- By appointment only

#### **Baton Rouge**

- Monday-Friday, 0800-1500
- By appointment only. (Office may not always be staffed)

#### **Gramercy**

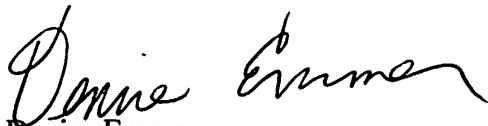
- Monday-Friday, 0800-1500
- By appointment only. (Office may not always be staffed)

**Note:** These hours do not affect the processing of filings posted in the Vessel Entrance and Clearance System (VECS). The Southern Currents addressing Christmas and New Year's Day 2023 is attached. Further guidance on Marine Division Operating Hours for Federal Holidays in 2024 will be provided at a later date.

If you have any additional questions about port office hours, contact the following:

**New Orleans** Chief Denise Emmer                      504-670-2052

**Baton Rouge** Port Director Patrick Tyrrell 225-389-0261  
**Gramercy** Port Director James Welch 225-268-9454



Denise Emmer  
Chief of Trade  
Port of New Orleans  
U.S. Customs and Border Protection